

**MINISTRY OF AGRO-INDUSTRY AND FOOD SECURITY**  
**CIRCULAR NOTE NO. 11 OF 2023**

**MAC/E/M/46/5/1 V7**

**From:** Senior Chief Executive

**To:** Conservator of Forests  
Director, National Parks Conservation Service  
Assistant Director, Agricultural Services  
& Officer in Charge for the Crop and Agri-Food Sector (Dr P. Sookar)  
Assistant Director, Livestock and Veterinary  
& Officer in Charge for the Livestock and Veterinary Sector (Dr P. Beeharry)  
Assistant Director, Agricultural Services (Mr R Beeharry)  
Ag. Assistant Director, Agricultural Services (Mr A H Mauthoor)  
Senior Agricultural Superintendent  
Heads of Divisions/Sections

**VACANCY FOR THE POST OF SANITARY ATTENDANT**

Applications are invited from employees on the permanent and pensionable establishment of the Ministry who wish to be considered for appointment as Sanitary Attendant in this Ministry.

**2. QUALIFICATIONS**

By selection from among employees on the permanent and pensionable establishment of the Ministry who possess the Certificate of Primary Education.

**NOTE**

In the absence of candidates possessing the Certificate of Primary Education, consideration will be given to candidates who show proof of being literate.

**3. DUTIES**

1. To clean lavatories, bathrooms and water basins.
2. To assist Office Auxiliary/Senior Office Auxiliary to keep offices and office premises clean and tidy.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Sanitary Attendant in the roles ascribed to him.

**4. SALARY**

The permanent and pensionable post carries salary in scale Rs 13,745 x 230 – 13,975 x 250 – 15,225 x 260 – 17,825 x 275 – 18,925 x 300 – 19,525 x 325 – 21,475 x 375 – 21,850 a month plus salary compensation at approved rates.

The selected candidates will, in the first instance, be appointed in a temporary capacity for a period of six months. At the end of the temporary period, on their being favourably reported upon, consideration will be given for their substantive appointment.

Appointment in a temporary capacity in the grade carries a flat salary at the rate of Rs 13,745 a month plus salary compensation at approved rates.

## 5. MODE OF APPLICATION

- (a) Qualified candidates should submit their applications in **duplicate** on the enclosed prescribed Application Form as follows:
  - (i) Part A of the **original** to be filled in by candidates and submitted directly to the Senior Chief Executive, Ministry of Agro-Industry and Food Security, Human Resource Section, 5<sup>th</sup> Floor, Dentamax House, Dumas Street, Port Louis, **not later than 3.00 p.m on Wednesday 11 October 2023**; and
  - (ii) the **duplicate** through their respective Head of Division/Section/Unit who will forward it duly completed and stating, where applicable, the periods during which the applicant has performed duties of Sanitary Attendant, to the Human Resource Section, 5<sup>th</sup> Floor, Dentamax House, Dumas Street, Port Louis **within a week after the closing date.**
- (b) Photocopies of birth and educational certificates and the National Identity Card should be submitted along with applications and applicants should produce the originals as and when called upon to do so.
- (c) The envelope should be clearly marked on the top left-hand corner – “**Post of Sanitary Attendant, Ministry of Agro-Industry and Food Security**”.

## 6. CLOSING DATE

Qualified candidates should submit their applications to the **Senior Chief Executive**, Ministry of Agro-Industry and Food Security, Human Resource Section, 5<sup>th</sup> floor, Dentamax House, Dumas Street, Port Louis so as to reach her **not later than 3.00 p.m on Wednesday 11 October 2023**.

## 7. IMPORTANT

- (i) Qualifications obtained **after** the closing date **will not be accepted**. Only qualified persons should apply. The onus for the prompt submission of applications so that they reach the Senior Chief Executive, Ministry of Agro-Industry and Food Security in time, lies solely on applicants.
- (ii) Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition. It is an offence to give information which is false or to conceal any relevant information. This may lead to an application being rejected or, if a candidate has already been appointed, to the termination of his appointment.
- (iii) Applications **not** made on the prescribed form **will not be accepted**.
- (iv) Applications received **after** the closing date **will not be accepted**.

- (v) Only the best qualified candidates will be called for interview.
- (vi) The Ministry reserves the right not to make any appointment following this advertisement.

**8.** Heads of Divisions/Sections are requested to bring the contents of this circular to the notice of all eligible employees (including those on leave locally or abroad).

Date: **21 September 2023**

**Ministry of Agro-Industry  
and Food Security  
5<sup>th</sup> Floor, Dentamax House  
Dumas Street  
PORT LOUIS**