



REPUBLIC OF MAURITIUS

**MINISTRY OF AGRO-INDUSTRY, FOOD SECURITY, BLUE ECONOMY AND FISHERIES
(AGRO-INDUSTRY AND FOOD SECURITY DIVISION)**

CIRCULAR NOTE NO. 1 OF 2026

MAC/EF/1/49/4 V5

From: Senior Chief Executive, Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries
(Agro-Industry and Food Security Division)

To: Head of Divisions/Sections/Units

VACANCIES FOR THE POST OF TRADESMAN'S ASSISTANT

Applications are invited from qualified employees on the permanent and pensionable establishment who wish to be considered for appointment as Tradesman's Assistant of the Ministry for posting to the Forestry Service and National Parks and Conservation Service in this Ministry:

- (i) **Motor Mechanic;**
- (ii) **Welder;**
- (iii) **Plumber and Pipe Fitter;**
- (iv) **Mason;**
- (v) **Painter; and**
- (vi) **Carpenter.**

2. **QUALIFICATIONS**

Qualified candidates should:

- (a) possess the Certificate of Primary Education; and
- (b) have knowledge of the appropriate trade.

Note:

Tradesman's Assistant will be required to pass the appropriate trade test to be eligible for appointment as Tradesman in the relevant trade.

3. **DUTIES**

- (i) To work under the supervision of a Tradesman and to assist the latter.
- (ii) To be familiar with the tools of the trade and to use them to perform operations, as appropriate and under guidance, so as to develop gradually the skills necessary for the trade.
- (iii) To ensure under the tradesman guidance, that all tools, equipment and accessories used in the trade are kept in good working conditions.
- (iv) To carry out simple repair works and other operations as may be directed by the tradesman.
- (v) To use tools and equipment within safe workshop practices.
- (vi) To perform such other duties directly related to the main duties above or related to the delivery of the output and results expected from the Tradesman's Assistant in the role ascribed to him

4. **SALARY**

The permanent and pensionable post carries salary in scale Rs 22445 x 300 – 26945 x 320 - 28865 x 350 - 30965 x 400 - 31765 x 425 – 32190 [PRB 2026].

The selected candidates, will in the first instance, be appointed in a temporary capacity for a period of six months. At the end of the temporary period, on their being favourably reported upon, consideration will be given for their appointment in a substantive capacity.

Appointment in a temporary capacity in the grade carries a flat salary of Rs 22445 a month. However, in case the candidate is drawing more than Rs 22445 a month, he will retain the salary of his substantive post.

5. **MODE OF APPLICATION AND CLOSING DATE**

- (a) Qualified candidates should submit their applications in duplicate on the attached pro-forma as follows:
 - (i) Section A of the **original** to be filled in by candidates and submitted directly to the Senior Chief Executive, Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Agro-Industry and Food Security Division) Human Resource Section, 5th Floor, Dentamax House, Dumas Street, Port Louis, **not later than 09 February 2026 at 15 00 hrs; and**
 - (ii) the **Duplicate** through their respective Head of Division/Section/Unit who will forward it duly completed, to the Senior Chief Executive **within a week after the closing date.**

- (b) **Photocopies** of birth and educational certificates and the National Identity Card should be submitted along with the application and applicants should produce the originals as and when called upon to do so.
- (c) The envelope should be clearly marked on the top-left hand corner- **“Post of Tradesman’s Assistant, Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Agro-Industry and Food Security Division).”**

6. **IMPORTANT**

- (i) Qualifications obtained **after** the closing date will not be accepted. Only qualified persons should apply.
- (ii) Incomplete, adequate or inaccurate filling of the application form may cause the elimination of candidates from the competition. It is an offence to give information which is false or to conceal any relevant information. This may lead to an application being rejected or, if a candidate has already been appointed, to the termination of his appointment.
- (iii) Applications **not** made on the prescribed form **will not be accepted.**
- (iv) Applications received **after** the closing date **will not be accepted.**
- (v) Only the best qualified candidates will be called for interview.
- (vi) The Ministry reserves the right not to make any appointment following this advertisement

Date: 20 January 2025

**Ministry of Agro-Industry,
Food Security, Blue Economy
and Fisheries (Agro-Industry
and Food Security Division)
5th Floor, Dentamax House
Dumas Street
PORT LOUIS**