

Human Resource Section, Dentamax House, Dumas Street, Port Louis

Application for the post of Stores Attendant

PART A: To be filled in by applicant

1. Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐
(Please tick as appropriate)
2. Marital Status: Married ☐ Single ☐ Other:
(Please tick as appropriate)
3. Surname:
(Block Letters)
Other Names: Male/Female
4. Date of Birth: Trade Applied for:
5. National I.D. No:
6. Full residential address:
7. Tel No: Office: Home: Mobile:
8. Date joined service:as.....
9. Date of First Appointment/Employment:
10. Date of Transfer to PPE:
11. Present Post held (State whether temporary/substantive):.....
12. Date of Present Appointment/Employment:
13. Present Place of Posting:
14. Date/s of Previous appointment and grade:

Post held	Temporary/Substantive	Ministry/Department	Date of Appointment

15. Present Salary:
16. Educational Qualifications: **(Attach documentary evidence)**
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17. Experience of the duties of the post applied for: **(Attach documentary evidence)**

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Date: Signature of applicant:

PART B: To be filled in by Officer-in-Charge/HR Section

(a) Does the applicant reckon experience of the duties of the post applied for? Yes/No.
If yes, please give details with dates e.g. Period of actingship/assignment of duties, replacement as relief, in the post.

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(b) Has the applicant been subject to disciplinary action during the last ten years or subject to any prosecution before a court of law for any offence? Yes/No
If yes, please give details including punishment inflicted.

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(c) Report on applicant

(i) Work:
(ii) Conduct:
(iii) Attendance:

(d) Statement of Sick Leave and leave without pay/Unauthorized absences taken by applicant

Year	Sick Leave (No of days)	No of days of leave without pay/unauthorized absences
2022		
2023		
2024		
2025 to date		

Signature:

Name:

Rank:

Date: