



MINISTRY OF AGRO-INDUSTRY, FOOD SECURITY, BLUE ECONOMY AND FISHERIES (AGRO-INDUSTRY AND FOOD SECURITY DIVISION)

CIRCULAR NOTE NO. 2 OF 2025

MAC/E/A/1/12 V14

From: Senior Chief Executive, Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries
(Ministry of Agro-Industry and Food Security Division)

To: Head of Ministries/Departments

VACANCIES FOR THE POST OF LABORATORY AUXILIARY - Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Agro-Industry and Food Security Division)

Applications are invited from qualified serving employees on the permanent and pensionable establishment who wish to be considered for appointment as Laboratory Auxiliary in the Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Agro-Industry and Food Security Division).

2. QUALIFICATIONS

By selection from among serving employees on the permanent and pensionable establishment who possess the Cambridge School Certificate with at least a pass in Biology or Chemistry or Physics or passes obtained on one certificate at the General Certificate of Education "Ordinary Level" either (i) in five subjects including English Language and Biology or Chemistry or Physics with at least Grade C in any two subjects or (ii) in six subjects including English Language and Biology or Chemistry or Physics with at least Grade C in any one subject or an equivalent qualification acceptable to the Public Service Commission.

Note

In the absence of serving employees on the permanent and pensionable establishment possessing the above qualification, consideration will be given to those serving employees who:-

- (i) show proof of having sat for the Cambridge School Certificate Examination in Biology or Chemistry or Physics or the General Certificate of Education "Ordinary Level" Examination in at least five subjects at one sitting including Biology or Chemistry or Physics or an examination of equivalent standard acceptable to the Public Service Commission; and
- (ii) reckon experience in laboratory work.

Candidates should produce written evidence of experience claimed.

3. DUTIES

- (i) To be responsible for the general cleanliness of laboratories, benches, glasswares, apparatus and other laboratory equipment and for their good running condition.
- (ii) To assemble apparatus and prepare solutions and sterile culture media for carrying out analysis.
- (iii) To collect specimens and samples and to bring them to the laboratories, whenever directed.
- (iv) To keep broken apparatus in safe custody for audit or stock verification purposes.
- (v) To assist technical staff in insect rearing, collecting data for research and development programmes.
- (vi) To prepare, place and collect insect traps from the field.
- (vii) To assist the Apicultural Officer in his routine work.
- (viii) To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Laboratory Auxiliary in the roles ascribed to him.

Note

Laboratory Auxiliaries posted to the Agricultural Services will also be required to assist in the post-mortem of animals and disposal of carcasses.

4. SALARY

The permanent and pensionable post carries salary in the scale of Rs 15745 x 260 - 17825 x 275 - 18925 x 300 - 19525 x 325 - 21475 x 375 - 22225 x 400 - 23425 x 525 - 26050 x 675 - 27400 x 825 - 31525 a month.

Appointment in a temporary capacity in the grade carries a flat salary of Rs 15745 a month plus salary compensation at approved rates. However, in case the candidate is drawing more than Rs 15745 a month, he will retain the salary of his substantive post.

5. MODE OF APPLICATION AND CLOSING DATE

- (a) Qualified candidates should submit their applications in **duplicate** on the attached pro-forma as follows:
 - (i) Section A of the **original** to be filled in by candidates and submitted directly to the Senior Chief Executive, Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Agro-Industry and Food Security Division), Human Resource Section, 5th Floor, Dentamax House, Dumas Street, Port Louis, not later than **29 October 2025 at 3.00 p.m.**; and

- (ii) the **duplicate** through their respective Supervising/Responsible Officers who will forward it duly completed, to the Senior Chief Executive within a week after the closing date.
- (b) Photocopies of birth and educational certificates and the National Identity Card should be submitted along with applications and applicants should produce the originals as and when called upon to do so.
- (c) Heads of Ministries/Departments are requested to bring the contents of this circular to the notice of all eligible employees (**including those on leave locally and abroad**) and to transmit the applications duly made on the prescribed form by the closing date as mentioned at paragraph 5 and state where applicable the period/s during which the applicant has performed the duties of Laboratory Auxiliary.
- (d) The envelope should be clearly marked on the top left-hand corner - **“Post of Laboratory Auxiliary, Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Agro-Industry and Food Security Division)”**.

6. **IMPORTANT**

- (i) Qualifications obtained **after** the closing date will not be accepted. Only qualified persons should apply.
- (ii) Incomplete, inadequate or inaccurate filling of the application form may cause the elimination of candidates from the competition. It is an offence to give information which is false or to conceal any relevant information. This may lead to an application being rejected or, if a candidate has already been appointed, to the termination of his appointment.
- (iii) Applications not made on the prescribed form **will not be accepted**.
- (iv) Applications received **after** the closing date **will not be accepted**.
- (v) Only the best qualified candidates will be called for interview.
- (vi) The Ministry reserves the right not to make any appointment following this advertisement.

Date: 09 October 2025

Ministry of Agro-Industry, Food
Security, Blue Economy and
Fisheries (Agro-Industry and Food
Security Division)
5th Floor, Dentamax House
Dumas Street
Port Louis