****

**Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries**

**(Agro Industry & Food Security Division)**

**Request for Proposal**

**Recruitment of Three (3) Cadastral Surveyors****: Land Use Division (2), Forestry Service (1) under the Expert Skills Scheme**

**Procurement No: MOAIFS/Q45/2024-2025/ONB**

***Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries***

***(Agro Industry & Food Security Division)***

***Procurement & Supply Division***

***Reduit, Mauritius***

***Tel. No.: 4631054***

***Fax No.: 4669255***

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**Request for Proposal**

**LETTER OF INVITATION**

**Subject: Recruitment of Three Cadastral Surveyors: Land Use Division (2), Forestry Service (1) under the Expert Skills Scheme**

1. The **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Agro Industry & Food Security Division)** is hereby inviting technical and financial proposals to enlist for the services of Cadastral Surveyor under the Expert Skills Scheme which could form the basis for future negotiations and ultimately a contract between the respondent and the Ministry.

2. The purpose of this assignment is at Annexure 1

3. The following documents are enclosed to enable you to submit your proposal:

(a) Terms of Reference for Service Provider (Annexure 1);

 (b) Supplementary Information for Experts (Service Providers), including a suggested format of curriculum vitae (Annexure 2); and

(c) Sample Format of the Service Contract under which the service will be performed (Annexure 3).

4. Any request for clarification should be forwarded to **Senior Chief Executive,** **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Agro Industry & Food Security Division).** Request for clarifications should be received 14 days prior to the deadline set for submission of proposals in para. 7.

5. The Government of the Republic of Mauritius requires that bidders/suppliers/contractors participating in the procurement in Mauritius observe the highest standard of ethics during the procurement process and execution of contracts. Service providers are advised to consult the website of the Procurement Policy Office of Mauritius [**ppo.govmu**](http://ppo.gov.mu)**.org** to acquaint themselves with the legislations related to procurement in Mauritius.

6**. Eligibility**

6.1 (a) A service provider that is under a declaration of ineligibility by the Government of Mauritius in accordance with applicable laws at the date of the deadline for bid submission and thereafter shall be disqualified.

1. Proposals from service providers appearing on the ineligibility lists of African Development Bank, Asian Development Bank, European Bank for Reconstruction and Development, Inter-American Development Bank Group and World Bank Group shall be rejected.

Links for checking the ineligibility lists are available on the PPO’s website: ***ppo.govmu.org***

1. Service providers should submit a statement on past and present declaration of ineligibility, if any, by any international agency or any termination of contract for unsuccessful completion of assignment, giving adequate details to enable a fair assessment.

7. **Submission of Proposals**

The proposals from the service providers shall be submitted in one envelope, including Technical and Financial proposals marked ‘’ Service Provider – **MOAIFS/Q45/2024-2025/ONB**, and should follow the form given in the "Supplementary Information for Service Providers." The proposals should be deposited in the Bid Box located at **Head Office, Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Agro- Industry & Food Security Division) situated on the 8th Floor, Renganaden Seeneevassen Building, Port Louis, not later than 15th April 2025 at latest by 14 00 hours to the attention of the Secretary, Departmental Bid Committee.**

Proposals should **not** be forwarded by electronic mail and proposals received after the deadline set for submission **shall be rejected**.

8. **Criteria and point system**

 Criteria and point system for the evaluation of the Technical Proposals are:

|  |  |  |
| --- | --- | --- |
| **SN** | **Criteria** | **MaximumPoints** |
| (i) | Adequacy of the proposed technical approach, methodology and work plan in responding to the Terms of Referencea) Technical approach and methodology b) Work plan c) Clear deliverables  | 45 |
| (ii) | Service provider qualifications and competence for the assignment1. General qualifications
2. Competency for the assignment
3. Proven Experience in related field
 | 45 |
| (iii) | Training of in-house personnel1. Relevant of training program
2. Training approach and methodology
3. Experience of experts in training
 | 10 |

Total points for the three criteria: 100. The minimum technical score required to pass is: 56 Points.

9. **Deciding Award of Contract**

Qualification and experience of the service providers shall be considered as the paramount requirement. The proposals will be evaluated on the basis of a maximum of 70 marks for Technical Proposals and 30 marks for Financial Proposals. Proposals from service providers should score at least 80% of the total marks for the Technical Proposals to be retained for further consideration.

10. Please note that the **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Agro Industry & Food Security Division)** is not bound to select any of the service providers submitting proposals.

11. It is estimated that the minimum duration of the assignment shall be for a period of **One (1) year.** You should base your financial proposal on these figures, giving an indication of man-months considered necessary by you to undertake the assignment. The extent to be spent in Mauritius and that in office outside Mauritius should be clearly indicated. The rate proposed in your submission will be applied in case the duration of the assignment is to be extended.

12. Please note that the cost of preparing a proposal and of negotiating a contract including visits to Mauritius, if any, is not reimbursable as a direct cost of the assignment.

13. Assuming that the contract can be satisfactorily concluded. You will be expected to take up/commence with the assignment **within two to three weeks’ time**.

14. **Tax Liability**

Service Providers under the Expert Skills Scheme will not be required to file VAT Returns. The Ministry/Department will be required to retain the amount of VAT and credit same to MRA accordingly. The VAT amount payable in respect of each service provider shall be 15% of the fees paid in one month.

Tax Deduction at Source will be applicable to Professionals in line with applicable tax laws.

15. The service provider shall meet the cost of any insurance and/or medical examination or treatment required by him/her in the course of performing the services.

17. We commit ourselves to maintain the highest standard of integrity and ethical principles during all stages of the procurement cycle.

18. We should appreciate if you would inform us by facsimile:

(a) your acknowledgment of the receipt of this Letter of Invitation; and

(b) whether or not you will be submitting the proposal.

19. The **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Agro Industry & Food Security Division)** would like to thank you for considering this invitation for submission of proposals.

Yours faithfully,

**R Gopy**

**Manager**

**Procurement and Supply**

**Forming part of the document:**

Annexure 1: Terms of Reference

Annexure 2: Supplementary Information to Experts (Service Providers)

Annexure 3: Draft contract under which service will be performed

 **Annex 1**

**RECRUITMENT OF CADASTRAL SURVEYOR FOR THE LAND USE DIVISION UNDER THE EXPERT SKILLS SCHEME**

|  |  |  |
| --- | --- | --- |
| **1.**  | **Period:** | **On contract basis for a period of 1 year (for the duration of the assignment)** |
| **2** | **Age Limit**  | **Candidates should be below the age of 70 years by the closing date for the submission of application** |
| **3**  | **Qualifications****and Experience:** | **Candidates should –** 1. **be holders of a Land Surveyor’s Commission issued under Section 4 of the Land Surveyors Act;**
2. **at least 5 years’ experience as Land Surveyor; and**
3. **be computer literate.**

**NOTE:****Knowledge of Laws and Government Orders regulating disposal of State Lands and ‘Pas Géométriques’ will constitute an advantage** |
| **4** | **Competencies:** | **Candidates should also –** 1. **demonstrate/safeguard ethics and integrity in line with the values and ethical standards of the Ministry of Agro Industry and Food Security;**
2. **promote the vision, mission, and strategic goals of Ministry of Agro Industry and Food Security;**
3. **demonstrate corporate knowledge and sound judgment and initiative taking;**
4. **possess strong interpersonal and communication skills to be able to interact effectively with multi-disciplinary teams;**
5. **create synergies through self-control;**
6. **encourage sharing knowledge and learning;**
7. **be IT literate and capable of using IT tools;**
8. **have good knowledge of surveying techniques including use of GPS and GIS;**
9. **ensure transparency and good governance in decision-making process; and**
10. **be fluent in English both written and oral.**
 |
| **5** | **Roles and****Responsibilities:** | **To be responsible to the Senior Chief Executive of the Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Agro-Industry & Food Security Division) through the Officer in Charge of the Land Use Division for the survey of State Land under the Agricultural Services for allocation of Parcel Identification Number (PIN) prior to drawing of lease agreements for leased State Land.** |
| **6** | **Scope of work** | **Survey of 1372 plots of land equivalent to approximately to 3173 Acres of Agricultural State lands without PIN. Presently there are around 300 cases of renewal which cannot be processed and, in the meantime, lessees are occupying these lands without an agreement. (To note that without PIN, the Registrar General’s Department would not register a land lease deed for the parcel of land).** |
| **7** | **Duties:****Expected timeline for deliverables** | 1. **to carry out surveys of Agricultural State Lands and drawing of their site/location plans to accurately determine the size of a plot of land while defining the boundaries;**
2. **to carry out searches on land ownership at the Registrar-General's Department,**
3. **to subdivide State Lands to be allocated to lessees;**
4. **to carry out surveys to resolve boundary disputes among lessees;**
5. **to assist the Land Conversion Unit in verification of plans and title deeds of applicants, carry out searches and calculation of Land Conversion Tax at rates prescribed under Twelfth Schedule of the Sugar Industry Efficiency Act 2001;**
6. **to prepare topographical plans for Government projects;**
7. **to attend Court cases relating to boundary disputes and other related State Lands matters; and**
8. **to perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Surveyors in the roles ascribed to them.**

**First survey plans are expected to be obtained within one month after start of works** |
| **8** | **Salary** | **A monthly salary of Rs 66,100** |
| **9** | **Travelling allowance** | **Rs 8500 monthly** |
| **10** | **Internet allowance** | **Rs 800 monthly** |
| **11** | **Cell Phone allowance** | **Rs 500 monthly** |
| **12** | **Annual Leave**  | **You will be entitled to 21 working days Annual Leave as from the second year of contract which may be taken on and off to cater for brief absences. At the end of the 12 months’ service on contract, unutilised Annual Leave may be either cashed or accumulated.**  |
| **13** | **Sick Leave** | **You will be entitled to 21 working days sick leave as from the second year of contract. Unutilized sick leave in a particular year would lapse.**  |
| **14** | **Termination of Contract** | **This contact of employment may be determined:**1. **by either party, by giving one month’s notice in writing or by paying the equivalent of one month’s salary to the other party;**
2. **forthwith on ground of misconduct whereupon all rights and advantages accruing under this contract shall cease.**
 |

**NOTE:**

**You should not disclose any official information acquired in the course of your official duties, except with the express authority of the Senior Chief Executive. This obligation shall continue after the termination for your contract.**

**RECRUITMENT OF CADASTRAL SURVEYOR ON CONTRACT FOR THE FORESTRY SERVICE UNDER THE EXPERT SKILLS SCHEME**

|  |  |  |
| --- | --- | --- |
| **1.**  | **Period:** | **On contract basis for a period of 1 year (for the duration of the assignment)** |
| **2** | **Age Limit**  | **Candidates should be below the age of 70 years by the closing date for submission of application.** |
| **3** | **Qualifications****and Experience:** | **Candidates should –** 1. **be holders of a Land Surveyor’s Commission issued under Section 4 of the Land Surveyors Act;**
2. **at least 5 years’ experience as Land Surveyor; and**
3. **be computer literate.**

**NOTE:****Knowledge of Laws and Government Orders regulating disposal of State Lands and ‘Pas Géométriques’ is desirable.** |
| **4** | **Competencies:** | **Candidates should also –** 1. **demonstrate/safeguard ethics and integrity in line with the values and ethical standards of the Ministry of Agro Industry and Food Security;**
2. **promote the vision, mission, and strategic goals of Ministry of Agro Industry and Food Security;**
3. **demonstrate corporate knowledge and sound judgment and initiative taking;**
4. **possess strong interpersonal and communication skills to be able to interact effectively with multi-disciplinary teams;**
5. **create synergies through self-control;**
6. **encourage sharing knowledge and learning;**
7. **be IT literate and capable of using IT tools;**
8. **have good knowledge of surveying techniques including use of GPS and GIS;**
9. **ensure transparency and good governance in decision-making process; and**
10. **be fluent in English both written and oral.**
 |
| **5** | **Roles and****Responsibilities:** | **To be responsible to the Senior Chief Executive of the Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Agro-Industry & Food Security Division) through the Conservator of Forest for the survey of State Forest Land falling under the jurisdiction of the Forestry Service and for the preparation of lease agreements, registration and allocation of Parcel Identification Number (PIN) for all leases under the Shooting and Fishing Lease Act including the annual rental claims.** |
| **6** | **Scope of work** | **Survey of 23,500 Hectares of land under the control of Forestry Service. Presently there are 61 running shooting and fishing leases that require continuous monitoring and follow up.** |
| **7**  | **Duties:****Expected timeline for deliverables** | 1. **To prepare the lease agreement, registration and PIN Certificate for all leases under the Shooting and Fishing Lease Act including the annual rental claims;**
2. **To investigate / delimit / carry out surveys of rivers /rivulets/ natural water course and mountain reserves including on private lands as per the Forests and Reserves Act;**
3. **To ascertain limit of Forest lands/watercourse status/mountain reserves and environmentally sensitive areas;**
4. **To prepare survey report for all contraventions and attend court cases on a regular basis;**
5. **To carry out survey to delimit State Land for leasing purposes**
6. **To carry out survey and submit report in connection with activities on Forest lands such as Eco- Tourism, Special Purpose Leases and other related activities;**
7. **To update all the features including buildings and other infrastructures on forest lands before renewing leases and for new leases**
8. **To attend the requests for Forestry Service in Rodrigues;**
9. **To prepare material for reply for Parliamentary Questions, and briefs requested by relevant authorities and Institutions; and**
10. **To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Surveyors in the roles ascribed to them.**

**Depends on urgency, normally it is within one month and processing of applications are on fast - track basis.** |
| **8** | **Salary** | **A monthly salary of Rs 66,100** |
| **9** | **Travelling allowance** | **Rs 8500 monthly** |
| **10** | **Internet allowance** | **Rs 800 monthly** |
| **11** | **Cell phone allowance** | **Rs 500 monthly** |
| **12** | **Annual Leave** | **You will be entitled to 21 working days Annual Leave as from the second year of contract which may be taken on and off to cater for brief absences. At the end of the 12 months’ service on contract, unutilised Annual Leave may be either cashed or accumulated.**  |
| **13** | **Sick leave** | **You will be entitled to 21 working days sick leave as from the second year of contract. Unutilized sick leave in a particular year would lapse.** |
| **14** | **Termination of Contract** | **This contact of employment may be determined:**1. **by either party, by giving one month’s notice in writing or by paying the equivalent of one month’s salary to the other party;**
2. **forthwith on ground of misconduct whereupon all rights and advantages accruing under this contract shall cease.**
 |

**NOTE:**

**You should not disclose any official information acquired in the course of your official duties, except with the express authority of the Senior Chief Executive. This obligation shall continue after the termination for your contract.**

**Annexure - 2**

**SUPPLEMENTARY INFORMATION FOR EXPERTS (SERVICE PROVIDERS)**

**Proposals**

1. Proposals should include the following information:

 (a) Technical Proposals

1. Curriculum Vitae of Service Provider (Form F-2).
2. An outline of recent experience on assignments/projects of similar nature executed during the last eight years in the format given in Form F-3.
3. Any comments or suggestions of the Service Provider on the Terms of Reference (TOR).
4. A description of the manner in which the Service Provider would plan to execute the work.

 (v) The Service Provider’s comments, if any, on the data, services and facilities to be provided by the Public body indicated in the Terms of Reference (TOR).

 (b) Financial Proposals

The financial proposals should be given in the form of summary of Contract estimate in Form F- 4.

2. The proposals shall be submitted in one original and two copies

**Contract Negotiations**

3. The aim of the negotiations is to reach an agreement on all points with the Service Provider and initial a draft contract by the conclusion of negotiations. Negotiations commence with a discussion of Service Provider’s proposal, the proposed work plan, and any suggestions you may have made to improve the Terms of Reference. Agreement will then be reached on the final Terms of Reference and the bar chart, which will indicate periods in months or weeks and reporting schedules.

Once these matters have been agreed, financial negotiations will take place and will begin with a discussion of your proposed payment schedule.

**Review of reports**

5. A Monitoring Committee of at least three members will review all reports/deliverables and suggest any modifications/changes considered necessary within 15 days of receipt.

**FORM NO.F-1**

From: ………………………… To: ………………………… ………………………… …………………………

 …………………………\_ …………………………

Sir

**To enlist the services of**

I ………………………………….. herewith enclose Technical and Financial Proposals for selection as Service Provider for the **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Agro Industry & Food Security Division).**

I undertake that, in competing for (and, if the award is made to me/us, in executing) the above contract, I will strictly abide by the Conduct for bidders and Contractors as provided under the Public Procurement Act 2006 of Mauritius.

I hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of fraud and corruption during our participation in the bidding process and we commit ourselves to observe the same principles if the contract is awarded to me/us and during its execution. We understand that transgression of the above is a serious offence and appropriate actions will be taken against me/us.

Yours faithfully

Signature: …………………………

Full name: …………………………

Address: …………………………

**FORM F-2**

**FORMAT OF CURRICULUM VITAE (CV) FOR SERVICE PROVIDERS**

Name of Service Provider: …………………………………

Profession: …………………………………………………

Date of Birth: ………………………………………………

Nationality:…………………………………………………

Membership in Professional bodies……………………….

**Key Qualifications:**

[*Give an outline of experience and training most pertinent to tasks on assignment. Describe degree of responsibility held on relevant previous assignments and give dates and locations. Use about half a page.*]

**Education:**

[*Summarize college/university and other specialized education, giving names of institutions, dates attended, and degrees obtained. Use about one quarter of a page.*]

**Employment Record:**

[*Starting with present position, list in reverse order every employment held. List all positions held since graduation, giving dates, names of employing organizations, titles of positions held, and locations of assignments. For experience in last eight* *years, also give types of activities performed and employers references, where appropriate. Use about two pages.*]

**Languages:**

[*For each language indicate proficiency: excellent, good, fair, or poor; in speaking, reading, and writing]*

**Certification:**

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and experience.

**Date: *Day/Month/Year***

***[Signature of Service Provider]***

**Full name of Service Provider:…………………………………………………**

**FORM F-3**

**ASSIGNMENTS OF SIMILAR NATURE SUCCESSFULLY COMPLETED DURING LAST 5 YEARS**

1. Outline of recent experience on assignments of similar nature:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.No** | **Name of assignment** | **Name of Project** | **Owner or Sponsoring agency** | **Cost of Project** | **Date of Commencement** | **Date of Completion** | **Was****assignment****satisfactorily****completed** |
|  |  |  |  |  |  |  |  |
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Note: Please attach certificates from the employer by way of documentary proof. (Issued by the Officer of rank not below that of Divisional Manager or equivalent.)

**FORM F-4**

**Cost Estimates of Services[[1]](#footnote-1)**

**Remuneration:**

**Service Provider’s** **Name Monthly Rate Working Months Total Costs**

 **(in currency) (in currency)**

………………………. ………………. …………………….. ………………

 Sub-Total (Remuneration) ……………….

**Out-of-Pocket Expenses² :**

1. Per Diem³ : Room Subsistence Total Days

 charges

 ………… ………….. ……… ……… ………

1. Air fare ……...

1. Lump Sum Miscellaneous Expenses4 : ……...

 Sub-Total (Out-of-Pocket) ………

 Contingency Charges: ………

 **Total Estimate: ………**

**Annexure 3**

 **CONTRACT No.** …………..

 **SERVICE CONTRACT**

 **BETWEEN**

**MINISTRY OF AGRO-INDUSTRY, FOOD SECURITY, BLUE ECONOMY AND FISHERIES (AGRO INDUSTRY & FOOD SECURITY DIVISION)**

 **AND**

 **(Name of Service Provider………………………… )**

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ANNEXURE III Service Contract

***THIS SAMPLE SERVICE CONTRACT WILL BE COMPLETED AT TIME OF AWARD***

**THIS SERVICE CONTRACT** entered into this *[date]*, between the ………………(hereinafter called the "Client") and ………… (hereinafter called the " Service Providers").

**WITNESS THAT:**

**WHEREAS** the **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division)** has determined the need to procure the services described, implied or referred to in this Contract, subject to the terms and conditions hereinafter set forth;

**WHEREAS** the Service Provider represents and affirms that he/she possesses the requisite experience, qualifications, capability and skill to perform the said services;

**NOW THEREFORE** the parties hereto have agreed as follows:

 **ARTICLE I**

 **SCOPE OF SERVICES**

1.1 The services to be performed by the Service Provider under this Contract (hereinafter called the "Services") are those described in the Terms of Reference attached hereto as Annex I to the present Contract. The Terms of Reference shall form an integral part of this Contract.

 **ARTICLE II**

 **COMMENCEMENT OF SERVICES AND DURATION OF CONTRACT**

2.1 The Service Provider shall commence the Services on *[ date]* upon signature of the present Contract, and shall carry out the Services in a manner most suited to the requirements of the Contract and in accordance with the schedules and time limits established under the Terms of Reference (annex I) or indicated by the

2.2 The Services shall be for ………. calendar days, or whatever period as indicated by the*,*  **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division)** beginning on the date of commencement of the Services, and ending not later than ……………………….

 **ARTICLE III**

 **DUTIES OF THE SERVICE PROVIDER**

3.1 The Service Provider shall perform the services with all due care, diligence and efficiency, in accordance with the highest standards of professional competence, organization and responsibility, and in a manner acceptable to the **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division).**

3.2 The Service Provider shall:

 (a) regularly report to, and obtain direction and guidance from the **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division)**  on all matters arising from or relating to the present Contract;

 (b) promptly comply with such instructions as may be issued from time to time by the **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division)** in connection with the performance of the services.

3.3 The Service Provider shall perform the services to the satisfaction of the Public body in accordance with the Terms of Reference and at such intervals as the Public body may require.

3.4 The Service Provider shall keep and maintain accurate and complete accounts in respect of expenditure incurred under the present Contract in such form and detail as shall be satisfactory to the **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division)** for the purposes of making payment or settlement under the Contract, where applicable.

3.5 The Service Provider shall meet the cost of any insurance and/or medical examination or treatment required by him/her in the course of performing the services.

3.6 The Service Provider shall seek and obtain any visas or residence permits that he/she may require to carry out the services and perform his/her obligations under the present Contract. The **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division)** shall, as necessary, assist the Service Provider in obtaining such visas and/or permits.

**ARTICLE IV**

 **PAYMENT FOR THE SERVICES**

* 1. The **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division)**  shall pay to the Service Provider, in respect of the services, the various amounts specified in Annex II to this Contract (hereinafter referred to as the "Contract Amount").
	2. The Contract Amounts shall be paid to the Service Provider in accordance with the modalities specified in Annex II to the present Contract, which forms an integral part hereof.

 **ARTICLE V**

 **CONFIDENTIALITY AND OWNERSHIP OF DOCUMENTS**

* 1. All documents, statistics, reports, data and other information provided, created, obtained or made available to the Service Provider in connection with or by virtue of the present Contract, shall be treated as confidential by the Service Provider, and the Service Provider shall not be entitled to use or make copies of them for any purpose that is not related to the present Contract.

5.2 The documents, statistics, reports and data under the preceding paragraph shall, upon the completion of Services or termination of this Contract, be promptly returned to the **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division) .**

5.3 Any study, report or other material, graphic, software or otherwise, prepared by the Service Provider for the Client under the Contract shall belong to and remain the property of the Client.  The Service Provider may retain a copy of such documents and software.

**ARTICLE VI**

 **ASSIGNMENT AND SUB-CONTRACTING**

6.1 Except with the prior written consent of the **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division)** the Service Provider shall not:

 (a) in whole or in part, assign, transfer or otherwise dispose of, his/her rights or obligations under the present Contract;

1. sub-contract, or otherwise transfer responsibility for, the whole or any part of the Services.

**ARTICLE VII**

 **LIABILITY OF THE SERVICE PROVIDER**

* + 1. The Service Provider shall abide by, and take all measures necessary to enable him/her comply with all laws and regulations in force in any place where the Services are to be wholly or partially performed.

7.2 The Service Provider shall be fully liable for the consequences of any error or omission on his/her part or for any damage caused by negligence on his/her part in carrying out the Services or performing his/her obligations under the present Contract.

 **ARTICLE VIII**

 **FORCE MAJEURE**

8.1 Neither party to the present Contract shall be responsible for any delay or failure to perform the obligations under the Contract if the delay or failure is attributable to force majeure.

8.2 In the event of force majeure which delays performance of the whole or any part of the present Contract for more than sixty (60) days, either party shall have the right, by notice in writing to the other party, to terminate the Contract.

8.3 For purposes of this Article, an event of force majeure shall mean an unforeseen and unavoidable event beyond the reasonable control and contemplation of the party invoking the existence of such event, and which impacts directly on the discharge of the obligation under the Contract.

**ARTICLE IX**

 **TERMINATION OF CONTRACT**

9.1 The **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division)** may, upon giving not less than seven (7) days' notice in writing to the Service Provider, terminate the present Contract for cause if the Service Provider has failed to perform the Services or to comply with his/her other obligations under the Contract.

9.2 The **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division)** may, at its option, terminate this Contract when it is in the interest of or for the convenience of the **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division)** *t*o do so, provided that the Service Provider shall in that event be given a notice of not less than fifteen (15) days of such termination.

9.3 The Service Provider may terminate the present Contract if the **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division)** has, within a period of forty five (45) days after the due date, failed to pay any amount due to him/her in respect of which no dispute has arisen.

9.4 The parties hereto may by mutual agreement terminate this Contract.

9.5 If the present Contract is terminated under this Article, the **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division)** shall be liable only for payment, in accordance with the payment provisions of the Contract, for the Services actually rendered prior to the effective date of termination, together with such other amounts incidental to the termination as may be reasonable in the circumstances.

 **ARTICLE X**

 **DISPUTE SETTLEMENT**

* 1. Any dispute arising out of or in connection with the present Contract shall, unless it is amicably settled, be decided upon by the **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division)** who shall transmit his decision in writing to both parties.
	2. Any dispute between the Parties as to matters arising pursuant to this Contract which cannot be settled amicably within sixty (60) days after receipt by one Party of the other Party’s request for such amicable settlement, may be submitted by either Party for arbitration under the applicable law.

 **ARTICLE XI**

 **MODIFICATION OR AMENDMENT**

11.1 Except by mutual agreement in writing between the parties, no change, modification or amendment shall be made to the present Contract.

11.2 Notwithstanding the preceding paragraph, the Public body may at any time order or require changes in the scope of the Services. If such changes add to or reduce the cost of the Services, the Contract Amount shall be adjusted accordingly.

 **ARTICLE XII**

 **EFFECTIVE DATE**

12.1 The present Contract shall enter into force on the date of its signature by both parties.

12.2 Unless terminated under Article VIII or IX above, the present Contract shall expire upon completion of the Services and the discharge of all obligations arising out of or under the Contract.

**ARTICLE XIII**

 **CHANNEL OF COMMUNICATIONS AND NOTICES**

13.1 For the purposes of the present Contract, the authorized representative of the **Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division)** shall be the Accounting Officer or such other officer as he may designate for this purpose.

13.2 Any communication, notification, submission, notice, demand or request under the present Contract shall be deemed to have been duly transmitted if it shall have been delivered by hand, mail, or facsimile by either party to the other at the appropriate address indicated below, or at such other address as that other party may have indicated:

 **For the Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division)**

 Mail Address: **Senior Chief Executive, Ministry of Agro-Industry, Food Security, Blue Economy and Fisheries (Blue Economy and Fisheries Division).**

 **For the Service Provider**

 Mail Address :…………………………………

 Telephone :…………………………………

 E-mail :…………………………………

**ARTICLE XIV**

**GOVERNING LAW**

14.1 This Contract shall be governed by, and construed in all respects in accordance with, the Laws of Mauritius.

 **IN WITNESS WHEREOF** the parties hereto have caused the present Contract to be signed in their respective names in two original counterparts in English/French on the date first above written.

 **FOR THE PUBLIC BODY FOR THE SERVICE PROVIDER**

 …………………………… …………………………………

Annexure 1- Terms of Reference

Annexure 2- Supplementary Information for Experts (Service Providers)

Annexure 3- Service Contract

1. Rates shall be used for extension of contract for Lump-sum basis and for Time-based contract at negotiation stage or as otherwise specified [↑](#footnote-ref-1)