

SMALL FARMERS WELFARE FUND

EXPRESSION OF INTEREST (EOI)

For

The Supply of Animal Feed to registered breeders under the Livestock Feed Promotion Scheme (LFPS)

1. The **Small Farmers Welfare Fund (SFWF)** is a parastatal organisation established under the Act No 12 of 2002 and working under the aegis of the Ministry of Agro-Industry and Food Security to promote the economic and social welfare of small farmers and their families in Mauritius and Rodrigues.
2. The SFWF will be operating the **Livestock Feed Promotion Scheme (LFPS)** under which subsidies will be provided on animal feed to small breeders registered with the SFWF. This includes (i) Fodder, (ii) Feed supplements (Concentrates) (iii) raw materials for animal feed and (iv) total mixed rations, for the various species which comprises Sows, Fattening pigs`, Cattle, Goats & Sheep, Rabbits, Poultry and Deer.
3. **The Fund is therefore inviting Expressions of Interest (EOI) from local manufacturers, producers and importers engaged in the production and retailing of Animal Feed such as (i) Fodder, (ii) Feed supplements (Concentrates) (iii) raw materials for animal feed and (iv) total mixed rations in Mauritius.**

4. **The Objectives:**

The purpose of this assignment is to select suppliers to supply animal feed, under the above Scheme, to small breeders registered with the SFWF in Mauritius.

You are requested to quote for the items mentioned in Section I.

5. **The Operational Modalities of the Scheme:**

- (i) The SFWF will establish a list of selected suppliers together with an approved list of feeds and rates through an Expression of Interest (EOI) and will make same available to small breeders.
- (ii) Breeders shall make an application to the SFWF to signify their intention to participate in the scheme and take cognizance of the requirements.
- (iii) Subsequently, every farmer shall submit a monthly statement of the number of animals and their microchip numbers.
- (iv) The size of the livestock herd is counter-verified by the Animal production Division (APD) of the Ministry of Agro Industry and Food Security through the National Livestock Information System (NLIS) and thereon submitted to the SFWF.
- (v) Farmers shall be given vouchers based on the animal species they have.
- (vi) Payment shall be made to the supplier directly and not to the farmer.

- (vii) Farmers will then have to present their original vouchers, National Identity Card and Valid Breeders's Card and pay the price difference to the said supplier before collecting their products;
- (viii) Following delivery of the feeds by the supplier/s against the said original vouchers, necessary claims on a monthly basis of said vouchers collected would be made thereafter by the supplier/s to the SFWF for payment. The invoice issued in the name of SFWF should be as per amount specified in the SFWF's original voucher.
- (ix) The claim should be made as per prescribed format of the SFWF.
- (x) Supplier shall submit a monthly report on sales of feed to the SFWF.
- (xi) Inspection and Tests

The inspections and tests shall be: Sample may be required prior to award.

Following remittance of vouchers to breeders, the monitoring team may conduct inspections of the animal feed at the different locations/outlets of the suppliers and farmers. Inspections will be conducted as follows:

- (a) Physical inspections of the product packing.
- (b) Inspections of the product in terms of quality and quantity.

Random sample will be taken from consignment delivered to breeders, in the presence of the supplier, to be tested by laboratories accredited by the Mauritius Accreditation Service (MAURITAS), the national accreditation body of the Republic of Mauritius or by any other laboratory accredited by a foreign accreditation body which is signatory to the International Laboratory Accreditation Cooperation Mutual Recognition Arrangement (ILAC MRA).

The Fund may reject the products or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The supplier shall either rectify or replace such rejected products or parts thereof or make alterations necessary to meet the specifications.

If discrepancies are identified in the testing results following full delivery, the Fund reserves the right to make a claim to suppliers. The claim would be determined thereon based on discrepancies found.

6. Time Schedule

It is estimated that the duration of this project shall be for a period of 15 months.

7. Delivery

- (i) Suppliers must be able to start delivery of products to breeder one week after a firm confirmation through a letter of acceptance by the SFWF;
- (ii) The supplier must be able to supply the total quantity of product/s to be distributed to the targeted breeders equivalent to their requirements, on periodic basis;
- (iii) The supplier must have its own distribution system or work with intermediaries fairly distributed around Mauritius for the supply of animal feed either directly to breeders on

farms or through its own retail outlets or those of intermediaries in Mauritius. In case the supplier is working through intermediaries, supplier should ensure that the SFWF voucher system is being adhered to. The SFWF would not bear any responsibility in terms of mismanagement of the delivery system;

- (iv) The supplier to submit a list of its retail outlets and /or intermediaries responsible for the delivery of the said products in different localities around the country together with contact details (contact person, address and phone numbers).
- (v) The supplier and its intermediaries must be able to abide to the modus operandi of the Scheme, including vouchers system and payment as per the set procedures of the SFWF;
- (vi) The packaging should be clearly labelled and suppliers must provide direction of use on the packaging of their products. Labelling shall be in English or French;

8. Other conditions

- (i) All feeds shall be accepted only upon clearances of relevant Authorities acceptable to the SFWF such as Livestock and Veterinary Division (LVD), Food and Agricultural Research and Extension Institute (FAREI), etc.
- (ii) Price quoted shall reflect the market price during the contract period. However, suppliers shall inform the SFWF within ten (10) days of any fluctuation in price. The supplier shall provide the Fund with justifications of such change in price.
- (iii) Suppliers should practice same price on the LFPS Scheme, as well as off the Scheme.
- (iv) If any supplier has been found tampering with the system set by the SFWF, the concerned supplier would be disqualified and the Procurement Policy Office and concern authorities would be informed.

9. Eligibility Criteria

To be eligible to participate in this EOI, you should:

- (a) be an importer, producer and/or local manufacturer of animal feed;
- (b) have the legal capacity to enter into a contract to supply the goods and related services;
- (c) not be insolvent, in receivership, bankrupt, subject to legal proceedings for any of these circumstances or in the process of being wound up;
- (d) not have had your business activities suspended;
- (e) not have a conflict of interest in relation to this procurement requirement;
- (f) be VAT registered if turnover is more than 6 million.
- (g) Produce valid:
 - (i) Business profile
 - (ii) Business Registration Certificate
 - (iii) Audited Yearly Accounts for the last three years to demonstrate the soundness of financial position.
 - (iv) Proof of importation.

- (v) Proof of three years' experience in production and retailing of feed.
 - (vi) MRA return for last three years.
 - (vii) SME Certificate (where applicable).
- (h) have a sound distribution network for its products in terms of own retail outlets or through intermediaries fairly distributed in Mauritius.

10. Documents Establishing Conformity of Goods and Related Services

SN	Bidders shall submit along with their bids the documents hereunder
1	Technical data sheet of each feed. The feed being supplied should comply with the technical data sheets provided

11. A Pre Bid meeting has been scheduled for **Monday 12 August 2024 at 10.30 a.m. in the Boardroom of the Small Farmers Welfare Fund, 2nd Floor, MCIA Building, St Pierre.** Interested parties may choose to attend.

12. Submission of the EOI

Proposals should be submitted in a sealed envelope clearly marked **SFWF/Animal Feed/01/24/EOI** addressed to the **Manager, Small Farmers Welfare Fund, MCIA Building, 2nd Floor, St Pierre** and should be **deposited in the Tender Box** on or before **Tuesday 20 August 2024 up to 3.00 p.m (local time) at latest.**

13. Queries

Any clarifications sought by any bidder in respect of the EOI shall be addressed in writing to the **Manager, Small Farmers Welfare Fund, Fax No. 433 3249** so as to reach him at least seven (7) days before the deadline for the submission of the application.

The SFWF reserves the right to accept or reject any interest expressed and to annul the whole Expression of Interest exercise without hereby incurring any liability whatsoever to any participant.

SECTION I: LIST OF GOODS AND PRICE SCHEDULE

QUOTATION FOR: Animal Feed

Procurement Ref No. SFWF/Animal Feed/01/24/EOI

1. Prices quoted shall be fixed and in Mauritian Rupees.

Price Schedule : Goods Manufactured outside Mauritius to be imported										
Bidder's name and address:				Prices to be in Mauritian Rupees					Date: _____	
									Procurement Ref. No: _____	
1	2	3	4	5 (A)	5(B)	6	7	8	9	10
Line Item N°	Description of Goods and related services*	Country of Origin	Delivery	Quantity	Unit of measures	Unit Price FOB	Freight Charges per unit	Insurance Charges per unit	Unit price CIF/CIP [insert place of destination] (col 6+7+8)	CIF/CIP Price per line item (Col. 5x9)
[insert number of the item]	[insert name of good]	[insert country of origin of the Good]	[insert no. of weeks]	[insert number of units to be supplied]		[insert unit FOB price]	[insert charges per unit]	[insert charges per unit]	[insert unit price CIF/CIP]	[insert total CIFCIP price per line item]
				Based on Breeders' orders	To be proposed by suppliers					
1	Fodder									
2	Feed supplements (Concentrates)									
3	Raw materials for animal feed									
4	Total mixed rations									
5	Or any other animal feed available									

Name of Bidder:

Signature of Bidder:

Date: