

ROSE BELLE SUGAR ESTATE BOARD

SCHEME OF SERVICE

- POST** : Nursing Officer
- SALARY** : MUR 16,525 per month, plus additional remuneration.
- REPORTING RELATIONSHIP** : HR Officer or any other officer designated by Management.
- QUALIFICATIONS AND EXPERIENCE** : 1. Cambridge School Certificate/G.C.E 'A' Level
2. Certificate in General Nursing
3. Be registered with the Nursing Council of Mauritius
4. At least 5 years' proven experience.
- DUTIES AND RESPONSIBILITIES** : 1. Take blood specimens for pathological examination.
2. Consultation- i.e., looking after patients (checking blood pressure- carrying urine test and determine whether the patients need to be seen by the Medical Officer as well).
3. Assist Medical Officer during consultation.
4. Dispense drugs prescribed by Medical Officer.
5. Do Dressings, Injections and occasional sutures and minor surgery e.g., abscess incision.
6. Arrange for reorder of drugs.
7. Take out Medical cards occasionally and other clerical duties, as may be directed.
8. Give appointments to patients who need to be seen by the Medical Officer, the day after.
9. Provide moral support to patients.
10. Accompany ill patients to Hospital, as may be required.
11. Perform Home visit, if required.
12. Take accurate recording of the temperature, pulses, blood pressure and respiration of patients.
13. Ensure the cleanliness of the drugs cupboard and the accurate labelling of all bottles and jars etc.
14. Ensure that the ward, ward kitchen equipment, veranda or premises of the dispensary are kept clean.
15. Supervise the work of the domestic staff posted to the dispensary.
16. Perform any other cognate duties during training, as may be directed by the Medical Officer.